



GDPR

Compassion Matters handles personal data, and we take data privacy very seriously. We work continuously to ensure our policies and processes are up-to-date.

The introduction of the General Data Protection Regulation (GDPR) in May 2018 provides Compassion Matters with an opportunity to further strengthen the way we protect people's data and ensure that privacy is central to what we do.

About GDPR

Many GDPR principles are similar to the current Data Protection Act. The GDPR includes new and strengthened requirements for how we protect people's data.

What it's about in a nutshell:

- Being open with people about how we use their information
- Not keeping their information longer than necessary
- Making sure it is accurate
- Making sure that it is safe
- Knowing what we've got and what we can do with it (e.g. sharing)
- Recognising a breach and knowing what to do

Example of website privacy policy

At Compassion Matters, we're committed to protecting and respecting your privacy.

This policy explains when and why we collect personal information about people who visit our website, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

We may change this Policy from time to time so please check this page occasionally to ensure that you're happy with any changes. By using our website, you're agreeing to be bound by this Policy.

Any questions regarding this Policy and our privacy practices should be sent by email to contact@compassion-matters.org.

Who are we?

We're Compassion Matters, a charity dedicated to helping everyone live in a more compassionate and caring society. Compassion Matters is a subsidiary of the Dalai Lama Centre for Compassion is a registered charity (no. 1164491) and company limited by guarantee (no. 9353205). The registered address is 17 Beaumont St, Oxford OX1 2NA.

How do we collect information from you?

We obtain information about you when you use our website, for example, when you contact us about services, to make a donation, participate in our Compassion Matters course in a school or if you register to receive one of our newsletters.

What type of information is collected from you?

The personal information we collect might include your name, address, email address, IP address, and information regarding what pages are accessed and when. If you or your schools participate in a CM course we will collect data from participants about their experience and how the course has impacted on them.

How is your information used?

We may use your information to:

- seek your views or comments on the services we provide;
- notify you of changes to our services;
- send you communications which you have requested and that may be of interest to you.

On average we will retain data on individuals for no longer than two years before it is deleted or anonymised or unless there is another agreement with the individual schools.



Who has access to your information?

We will not sell or rent your information to third parties.

We will not share your information with third parties for marketing purposes.

Your choices

You have a choice about whether or not you wish to receive information from us. If you do not want to receive direct marketing communications from us then you can select your choices by ticking the relevant boxes situated on the form on which we collect your information.

We will not contact you for marketing purposes by email, phone or text message unless you have given your prior consent. We will not contact you for marketing purposes by post if you have indicated that you do not wish to be contacted. You can change your marketing preferences at any time by contacting us by email: contact@compassion-matters.org.

How you can access and update your information

The accuracy of your information is important to us. We're working on ways to make it easier for you to review and correct the information that we hold about you. In the meantime, if you change email address, or any of the other information we hold is inaccurate or out of date, please email us at: contact@compassion-matters.org.

Security precautions in place to protect the loss, misuse or alteration of your information

When you give us personal information, we take steps to ensure that it's treated securely. Any sensitive information (such as credit or debit card details) is encrypted and protected with the following software 128 Bit encryption on SSL. When you are on a secure page, a lock icon will appear on the bottom of web browsers such as Microsoft Internet Explorer.

Non-sensitive details (your email address etc.) are transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, and you do so at your own risk. Once we receive your information, we make our best effort to ensure its security on our systems. Where we have given (or where you have chosen) a password which enables you to access certain parts of our websites, you are responsible for keeping this password confidential. We ask you not to share your password with anyone.

Use of 'cookies'

Like many other websites, the Compassion Matters website uses cookies. 'Cookies' are small pieces of information sent by an organisation to your computer and stored on your hard drive to allow that website to recognise you when you visit. They collect statistical data about your browsing actions and patterns and do not identify you as an individual. For example, we use cookies to store your country preference. This helps us to improve our website and deliver a better more personalised service.

It is possible to switch off cookies by setting your browser preferences. For more information on how to switch off cookies on your computer, visit our full cookies policy. Turning cookies off may result in a loss of functionality when using our website.

Links to other websites

Our website may contain links to other websites run by other organisations. This privacy policy applies only to our website, so we encourage you to read the privacy statements on the other websites you visit. We cannot be responsible for the privacy policies and practices of other sites even if you access them using links from our website.

In addition, if you linked to our website from a third party site, we cannot be responsible for the privacy policies and practices of the owners and operators of that third party site and recommend that you check the policy of that third party site.

13 or Under

We are concerned to protect the privacy of children aged 13 or under. If you are aged 13 or under, please get your parent/guardian's permission beforehand whenever you provide us with personal information.

Review of this Policy

We keep this Policy under regular review. This Policy was last updated in May 2018.